

**Minutes of the Meeting of the Council held at the
Civic Centre Ham Road Shoreham-by-Sea**

18 December 2014

Councillor Fred Lewis, Chairman
Councillor Carson Albury, Vice-Chairman

*Councillor Carol Albury	*Councillor Liz Haywood
Councillor Pat Beresford	Councillor Emily Hilditch
Councillor Ken Bishop	Councillor Rod Hotton
*Councillor Brian Boggis	Councillor Debbie Kennard
Councillor Ann Bridges	Councillor David Lambourne
Councillor James Butcher	Councillor Liza McKinney
Councillor Stephen Chipp	Councillor Barry Mear
*Councillor Brian Coomber	Councillor Peter Metcalfe
Councillor Keith Dollemore	Councillor Neil Parkin
Councillor Dave Donaldson	Councillor Geoff Patmore
Councillor Angus Dunn	Councillor Lyn Phillips
Councillor Emma Evans	Councillor David Simmons
Councillor Jim Funnell	Councillor Ben Stride
Councillor Paul Graysmark	

* = Absent

Councillor Hotton arrived at 7.07pm during the item 'Chairman's Announcements'.

C/035/14-15 Apologies for absence

Apologies for absence were received from Councillors Haywood, Coomber, Carol Albury and Boggis.

C/036/14-15 St Mary's Ward – Resignation and By-election Result

Council noted that Mike Mendoza had resigned from the office of District Councillor for St Mary's ward on 29 October 2014; the resulting By-election was held on 5 December. The Returning Officer had provided the details of the successful candidate as follows:

Name and Address	Political Party	Serving until
Stephen Chipp 78 Holmbush Way Southwick West Sussex BN42 4YE	Conservative	May 2018

C/037/14-15 Declarations of Interest

Councillor Parkin declared a pecuniary interest as a non-executive director in the decision JSC/082/14/15.

C/038/14-15 Questions and Statements by the Public

The Chairman invited questions and statement from members of the public present.

C/039/14-15 Confirmation of Minutes

Resolved that the minutes of the meeting of the Council on 23 October be approved as a correct record and they be signed by the Chairman.

C/040/14-15 Items Raised Under Urgency Provisions

There were no items under the urgency provisions.

C/041/14-15 Announcements by the Chairperson, Leader, Executive Members and / or Head of Paid Service

The Chairman announced that one of his recent events was at the Sir Robert Woodard Academy - a prize giving ceremony which went very well and he had enjoyed it. He had also had the pleasure of visiting a resident in Elmcroft Care home who was celebrating her 100th birthday. The Chairman extended a warm welcome to the newly elected Councillor Stephen Chipp and looked forward to working with him. Finally he wished everyone present a Happy Christmas and prosperous New Year.

The Leader announced that he too welcomed Councillor Stephen Chipp to the Council and on the next item he was making a small amendment to the report he was changing the recommendation for the position of Vice-Chairman of the Licensing Committee from Councillor Emma Evans (who would remain a member of the committee) and inserting Councillor David Simmons onto the membership and in the position of Vice-Chairman.

The Leader congratulated Councillor Evans for her work in raising £3K for the family of the terminally ill local teenager Charlie Hilton for his wish to visit Italy.

The Leader also expressed his embarrassment at the lack of Councillor attendance at the previous night's Chairman's Carol Service at which the excellent Boundstone Choir had performed; only 7 of 29 Councillors had attended the Council's Service.

The Executive Member for the Environment announced that he had arranged for a £5K district council contribution to the shortfall in the WSCC funding for the fence at North Lancing Church yard.

The Executive Member for Regeneration announced that at the recent Adur and Worthing Business Awards; Adur businesses had won 3 of the awards and had been highly commended in 4 other categories.

The Head of Paid Service had no announcements.

C/042/14-15 Political Balance on the Council and appointment to the vacancies on Committees

Council had before it a report from the Director for Communities, copies of which had been circulated with the agenda as item 8. The report appointed members to the vacancies caused by the recent resignation and by election result in St Mary's Ward.

The earlier amendment by the Leader to the Licensing Committee was also taken as part of this item.

The recommendations at paragraph 8 were proposed by Councillor Parkin, seconded by Councillor Dunn.

On a vote For 23 Against 0 Abstain 0

Resolved that

- i. the Council noted the political balance on the Council and various Committees as detailed at (b) on Annex A to the report
- ii. in noting (i) above the Council confirmed the political groups, the number and proportion of seats allocated to the committees as set out in paragraph (a) of Annex A to the report;
- iii. the Council took into account the wishes of the Conservative Group Leader in appointing the membership to Committees, and Vice-Chairmanships, as earlier amended, detailed in Annex B to these minutes for the period to the Annual Council meeting in 2015

C/043/14-15 Recommendations from the Executive and Committees

(A) (i) Joint Strategic Committee – 4 November 2014 – Proposal to Implement Introductory Tenancies in Adur Homes

The Leader presented the recommendations from the meeting of the Joint Strategic Committee on 4 November; a copy of item 9Ai is attached to the minutes.

Councillor Carson Albury seconded the proposal.

On a vote For 23 Against 0 Abstain

Resolved that the Council approved the 'Introductory Tenancies' proposals for implementation for all new Tenants of Adur Homes.

(B) Joint Strategic Committee – 2 December 2014

The Leader presented the recommendations from the meeting of the Joint Strategic Committee on 2 December; a copy of items 9B (i) to (vi) are attached to the minutes.

(i) Capital Investment Programme 2015/16-2017/18

Councillor Dunn seconded the proposal.

On a vote For 24 Against 0 Abstain 0

Resolved that the Council approved the Capital Investment Programme for 2017/18.

(ii) Getting into Shape – organisational changes 2015

Councillor Albury seconded the proposal.

On a vote For 24 Against 0 Abstain 0

Resolved that

- i. £370,000 be released from the Capacity Issues Reserves to fund the departure costs associated with the management restructure split as follows:
 - Adur £166,500
 - Worthing £203,500
- ii. the Chief Executive's proposals in respect of the appointment, management and organisation of the Council's officers be noted;

(iii) Investing in technology

Councillor Dunn seconded the proposal.

On a vote For 24 Against 0 Abstain 0

Resolved that Council approved the release of funding from the Capacity Issues Reserves as follows for Adur District Council in the amount of £249,560

(iv) Council Tax Support Scheme 2015/16

Councillor Simmons seconded the proposal.

On a vote For 24 Against 0 Abstain 0

Resolved that

- i. Adur District Council approve Option 1 for the Council Tax Support scheme for 2015/16;
- ii. the preferred option should form the basis of the scheme for 2016/17 and 2017/18 subject to consultation and formal approval in each year;

(v) Open spaces

Councillor Evans seconded the proposal.

Members rose to speak in support of the recommendation which had attracted matched funding from the RFU and also WSCC. Mention was made of the investment in youth facilities that had increased since 2001 giving young people a range of facilities across the District. Ongoing investments included facilities at the Crowshaw Recreation Ground and the Sir Robert Woodard Academy.

On a vote For 23 Against 1 Abstain 0

Resolved that £150,000 of s106 funding for a replacement Pavilion in Buckingham Park be included in the Capital Investment Programme;

(vi) Coastal Monitoring Programme 2017-2022

Councillor Dunn seconded the proposal.

On a vote For 24 Against 0 Abstain 0

Resolved that Adur District Council amends its Revenue Budget to include the expenditure and funding as detailed in paragraph 7.3 of the report.

C/044/14-15 Report of the Leader

The Leader's report as item 9 on pages 33-38 of the agenda and attached to the minutes as item 10, was noted by council.

Executive Members made no statements on their decisions.

No Questions were asked of Executive Members on their decisions.

C/045/14-15 Members Questions under Council Procedure Rule 12

The Chairman announced that no questions had been received from Members under this Rule.

C/046/14-15 Motions on Notice Council Procedure Rule 14

(A) Return to the Committee System

The Chairman invited Councillor Graysmark to propose his Motion to Council. Details had been circulated to all members as item 12A on the agenda.

In the absence of the Seconder to the original notice, Councillor Lambourne seconded the Motion.

Councillor Graysmark explained that a Working Party would look at the cost benefit of the committee system compared to the current system so the proposal could be taken seriously.

Councillors rose to speak against the Motion citing the cost of the committee system both in officer and member time as well as time taken to make decisions; the benefit of the Executive Member decision making especially when working in partnerships; the decision making by Executive Members rather than Officers; the opportunity afforded by attendance at and comment on decisions at Joint Strategic Committee. Under the current system the Members ran the Council, not the officers.

On a vote For 6 Against 18 Abstain 0

(B) Grant to Electric Storm Youth

The Chairman invited Councillor Patmore to seek a seconder at the meeting to his Motion.

Councillor Lambourne seconded the proposal.

In rising to speak and propose his Motion, Councillor Patmore proposed an amendment as follows (bold type the amendment):

That this Council agrees to a **ring fenced grant of £100,000 from the BHAFC S106 monies to all youth clubs in Lancing creating** sports development activities for young

people in Lancing. The **ring fenced grant** to be funded by the residual monies after the Woodard Academy pricing / estimate is completed.

The current estimate is £ 4,500,000 for the 3 g football pitch so the residual monies would be in excess of £500,000

The **ring fenced grant to Youth Clubs in Lancing** is therefore affordable.

Clarification of the '£100,000.....to all youth clubs in Lancing' was sought, as were other clarifications; the Deputy Leader suggested that a 5 minute adjournment to rephrase the Motion might be helpful.

The Chairman adjourned the meeting at 8.13 recommending at 8.18.

Councillor Patmore announced that he had withdrawn his Motion.

The Chairman declared the meeting closed at 8.25 pm, it having commenced at 7pm.

Chairman

**JOINT COMMITTEE MEMBERSHIP / APPOINTMENTS
2014-2015**

Joint Strategic Committee <i>Membership is the Leader and their Executive</i> <i>(no requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
4		
5		
6		
Adur District Council		
1	Chair: Neil Parkin	Conservative
2	Vice-Chair: Angus Dunn	Conservative
3	Pat Beresford	Conservative
4	Keith Dollemore	Conservative
5	Jim Funnell	Conservative
6	David Simmons	Conservative

Joint Governance Committee <i>(requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
4		
5		
6		
7		
8		
Adur District Council		
1	Chair: Rod Hotton	Conservative
2	Vice-Chair: Ann Bridges	Conservative
3	Carson Albury	Conservative
4	Emily Hilditch	Conservative
5	Dave Donaldson	Conservative
6	James Butcher	Conservative
7	Paul Graysmark	UKIP
8	Barry Mear	Labour

Note:

Not more than one member to be an Executive Member

For Standards matters:

Independent Members: Tony Case, John Todd, Susan Clarke

Parish representatives: Lancing Parish Council (1) – Sompting Parish Council (1)-

Joint Staff Committee <i>(requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
Adur District Council		
1	Chair: Keith Dollemore	Conservative
2	Vice-Chair: Emma Evans	Conservative
3	Paul Graysmark	UKIP

Joint Senior Staff Committee <i>(requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
Adur District Council		
1	Chair: Neil Parkin	Conservative
2	Vice-Chair: Angus Dunn	Conservative
3	Paul Graysmark	UKIP

Note: *Each Council must have one Executive member*

Joint Senior Staff (Appeals)Committee <i>(requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
Adur District Council		
1	Chair: Neil Parkin	Conservative
2	Vice-Chair: Angus Dunn	Conservative
3	Paul Graysmark	UKIP

Note: *Each Council must have one Executive member*

Joint Overview & Scrutiny Committee <i>(requirement for political balance)</i>		
No	Councillor	Political Group
Worthing Borough Council		
1		
2		
3		
4		
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6		
7		
8		
Adur District Council		
1	Chair: Liza McKinney	Shoreham Beach Residents' Association
2	Vice-Chair: Rod Hotton	Conservative
3	Ann Bridges	Conservative
4	James Butcher	Conservative
5	Stephen Chipp	Conservative
6	Emily Hilditch	Conservative
7	Ken Bishop	UKIP
8	Liz Haywood	UKIP

**EXECUTIVE/ COMMITTEE MEMBERSHIP / APPOINTMENTS
2014-2015**

Executive, appointed by the Leader		
No	Councillor	Title
1	Neil Parkin	Leader
	Angus Dunn	Deputy Leader
2	Pat Beresford	Executive Member for Regeneration
3	Keith Dollemore	Executive Member for Environment
4	Angus Dunn	Executive Member for Resources
5	Jim Funnell	Executive Member for Customer Services
6	David Simmons	Executive Member for Health & Wellbeing
Policy Advisors to Executive Members		
1	Emma Evans	To Leader
2	Ann Bridges	To Executive Member for Customer Services (Homelessness)
3	James Butcher	To Executive Member for Regeneration
4	David Donaldson	To Executive Member for Customer Services (Adur Homes)
5	Emma Evans	Leader, and Executive Member for Health & Wellbeing
6	Carson Albury	Executive Member for Environment

CenSus Committee (With Worthing Borough Council, Mid Sussex District Council and Horsham District Council (membership is from the Executive))	
Councillor	
Jim Funnell	Executive Member for Customer Services
Neil Parkin	Leader

Adur Planning Committee (requirement for political balance)		
No	Councillor	Political Group
1	Chair: Brian Boggis	Conservative
2	Vice-Chair: Peter Metcalfe	Conservative
3	Carol Albury	Conservative
4	David Donaldson	Conservative
5	Emma Evans	Conservative
6	Brian Coomber	Conservative
7	Geoff Patmore	UKIP
8	Ben Stride	SBRA
Substitute Members List		
1	Carson Albury	Conservative
2	Pat Beresford	Conservative
3	Keith Dollemore	Conservative
4	Angus Dunn	Conservative
5	David Simmons	Conservative
6	David Lambourne	UKIP
7	Liza McKinney	SBRA

It is a requirement that Members of this Committee must receive appropriate training.

Licensing Committee (requirement for political balance)		
No	Councillor	Political Group
1	Chair: Carson Albury	Conservative
2	Vice-Chair: David Simmons	Conservative
3	Ann Bridges	Conservative
4	Brian Coomber	Conservative
5	Emma Evans	Conservative
6	Debbie Kennard	Conservative
7	Peter Metcalfe	Conservative
8	Lyn Phillips	UKIP
9	David Lambourne	UKIP
10	Ben Stride	SBRA

It is a requirement that Members of this Committee must receive appropriate training.

Overview and Scrutiny Committee
(requirement for political balance)

No	Councillor	Political Group
1	Chair: Liza McKinney	SBRA
2	Vice-Chair: Rod Hotton	Conservative
3	Ann Bridges	Conservative
4	James Butcher	Conservative
5	Stephen Chipp	Conservative
6	Emily Hilditch	Conservative
7	Ken Bishop	UKIP
8	Liz Haywood	UKIP